

# QROPS TRANSFER APPLICATION FORM

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The Transfer Application form gives the Trustees or Administrator of your existing pension arrangement the authority to provide Fairbairn Trust Company Ltd with the information about your existing pension arrangement.

You will need to complete and sign part one of the application.

Please complete one form for each pension that you want to transfer. Additional forms can be obtained from our website.

The transfer will take a number of weeks to complete. In the meantime your application to join The Overseas Pension Scheme will proceed separately.

The Overseas Pension Scheme is a Qualifying Recognised Overseas Pension Scheme - QROPS. The HMRC reference number for the scheme is 502074. The Overseas Pension Scheme meets the requirements provided for in section 169 of the Finance Act 2004 and in Statutory Instruments 2006/206 and 2006/208.

The Trustees and Administrators of the scheme are Fairbairn Trust Company Ltd. Fairbairn Trust Company Limited is licensed by the Guernsey Financial Services Commission under the Regulation of Fiduciaries, Administration Businesses and Company Directors, etc. (Bailiwick of Guernsey) Law, 2000 to carry out Fiduciary Duties and Company Administration.

The Overseas Pension Scheme may accept transfers of Protected Rights, or other contracted-out rights, from a registered pension scheme.

## 1.0 Transfer Application - Part One

|  |                                  |
|--|----------------------------------|
| Title  | Surname                          |
| Forenames  |                                  |
| Previous or alternative names (please state reason for change)                         |                                  |
| Principal Residential Address  | Date of birth                    |
|  | Nationality                      |
|  | NI Number                        |
| Name of transferring scheme  |                                  |
| Trustee/Administrator's address  | Pension reference number         |
|  | Approximate Transfer Value       |
| Will the transfer include any Protected Rights (or other Contracting-out Rights)?      | <input type="text" value="Y/N"/> |
| If <b>Yes</b> , please give the approximate value of those Protected Rights (if known) | <input type="text"/>             |
| Is the transferring scheme an occupational pension scheme?                             | <input type="text" value="Y/N"/> |
| If <b>Yes</b> , is the scheme a defined benefit scheme?                                | <input type="text" value="Y/N"/> |
| Is the transfer to be made in specie (assets rather than cash)?                        | <input type="text" value="Y/N"/> |

I understand that any: Protected Rights, other contracted-out rights and/or crystallised benefits transferred to The Overseas Pension Scheme will be accounted for separately from my other pension funds.

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**1.1 To be completed by the transferring scheme**

List of Assets to be Transferred from Scheme (please continue on a separate sheet if necessary).

Please provide a copy of the latest Valuation.

| Asset Provider and Description | Reference | Last Valuation Date | Value |
|--------------------------------|-----------|---------------------|-------|
|                                |           |                     |       |
|                                |           |                     |       |
|                                |           |                     |       |
|                                |           |                     |       |
|                                |           |                     |       |
|                                |           |                     |       |

In specie transfers are accepted at the discretion of the Trustees and Administrators.

**1.2 Authority to provide information**

To: The Trustees of the above scheme

**I confirm that** (please tick appropriate boxes):

- I have a retained benefit within the above pension scheme
- I have applied to become / am a member of The Overseas Pension Scheme
- I wish to transfer benefits from the scheme to The Overseas Pension Scheme

**Please provide The Overseas Pension Scheme with any information that they request about my benefits in the scheme**

Print name

Applicant signature

Date

## 2.0 Transfer Application - Part Two

### From the administrator of the transferring scheme

|  |     |
|--|-----|
| Full title of the Transferring Scheme  |     |
| Pension Scheme Tax reference   |     |
| Is the Transferring Scheme a qualifying 'recognised overseas scheme' for the purpose of Part 4 of the Finance Act 2004 | Y/N |
| HMRC Ref:  |     |

### 2.1 Details of the Transfer Value

| Benefits consisting of:                           | <i>Crystallised</i> | <i>Uncrystallised</i> |
|---|---------------------|-----------------------|
| Non-Protected Rights                              | £                   | £                     |
| Protected Rights (or other contracted out rights) | £                   | £                     |
| Total   | £                   | £                     |

Is there an earmarking order in force in relation to the funds/rights being transferred? Y/N

If **Yes**, please attach a copy of the order

Do any of the transferred rights represent 'disqualifying pension credits' or Safeguarded Rights? Y/N

If **Yes**, please provide details

If contracted-out rights are being transferred, does any of the transfer value relate to GMP's accrued for employment before 6th April 1997? Y/N

When contracted-out benefits are being transferred, please ensure that HMRC form CA1544, (or the relevant HMRC form) is completed and returned to HMRC within the required timescale. Please also forward a copy to us.

Please answer the following questions:

Is the member entitled to a protected pension commencement lump sum of more than 25% of the transferred funds? Y/N

Is the member entitled to a protected minimum pension age (below age 55) under the transferring scheme? Y/N

Details

### 2.2 Details of Crystallised Benefits

|   |  |   |   |   |   |   |   |   |   |
|---|--|---|---|---|---|---|---|---|---|
| Review carried out after 5th April 2006?    | Y/N  |   |   |   |   |   |   |   |   |
| Reference Period start date                 | <table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; text-align: center;">D</td> <td style="width: 20px; text-align: center;">D</td> <td style="width: 20px; text-align: center;">M</td> <td style="width: 20px; text-align: center;">M</td> <td style="width: 20px; text-align: center;">Y</td> <td style="width: 20px; text-align: center;">Y</td> <td style="width: 20px; text-align: center;">Y</td> <td style="width: 20px; text-align: center;">Y</td> </tr> </table> | D | D | M | M | Y | Y | Y | Y |
| D   | D  | M | M | Y | Y | Y | Y |   |   |
| Maximum Annual Permitted Income             | £  |   |   |   |   |   |   |   |   |
| Income already paid in current Pension Year | £  |   |   |   |   |   |   |   |   |

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**2.3 Nature of Entitlement**

1. Please confirm whether the benefits being transferred are payable to a: Member   
Dependent of a deceased Member

2. *If a Dependant*, did the deceased Member die: Before age 75   
On or after age 75

3. Has a short-term annuity contract been purchased in respect of any part of any unsecured pension fund being transferred?

Please provide details of its term, amounts payable, the name and contact address of the contract provider, their reference/policy number and a copy of any contract documentation.

**2.4 Scheme Administrator's Warranty - Transferring Scheme Administrator**

I certify on behalf of the transferring scheme that the detail contained within this transfer application is correct. I also certify that any part of the transfer value that represents Protected Rights or any other Contracted-Out benefits and/or crystallised benefits has been disclosed above.

I will arrange payment of the transfer value, or transfer of assets in specie, to Fairbairn Trust Company Ltd.

Print name

Position

Signature

Date

THE  OVERSEAS  
PENSION |  QROPS

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